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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
June 15, 2021

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on June 15, 2021 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Clay Tufly (Vice Chairman) Erling Brabaek Rick Taggart Ron Velarde Linde Marshall</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Dan Reimer (Counsel) Sarah Menge Cameron Reece (Clerk) Ben Peck Dylan Heberlein</p>	<p><b><u>Guests:</u></b> Sam Siebold, Twin Otter Fred Suevel, CAF Jeremey Lee, Mead and Hunt Colin Bible, Garver Brian Mohr, InterVISTAS Colin Bible, Garver Perry Havenar, AECOM Drew Armstrong, Audit Committee Grahm Gunner, Frontier Airlines Rumzei Abadallah, Plante Moran Josh Cohn, InterVISTAS Jennifer LaPorte, Plante Moran Jimmy Hoffner, Enterprise</p>
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**II. National Anthem**

**III. Approval of Agenda**

*Commissioner Marshall made a motion to approve the June 15, 2021 Board Agenda. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

#### **IV. Commissioner Comments**

*Commissioner Marshall made a comment about it being such a big month with the inaugural flight with Frontier and bringing over Governor Polis to the event and also getting the Colorado Airport of the year award. Commissioner Marshall congratulated staff for all their hard work. Commissioner Benton welcomed back Commissioner Rick Taggart back to the board and thanked him for coming back.*

#### **V. Citizen Comments**

Graham Gunner from Frontier Airlines commented with a “Big Thank you” to the Grand Junction Regional Airport for making this inaugural flight one of the easiest and most successful, but also a specific Thank you to Ben Peck for being so accommodating and helpful in the start up. Graham said that Ben was always accessible and went over and beyond expectations.

#### **VI. Consent Agenda**

##### **A. May 18, 2021 Meeting Minutes**

Approval of May 18, 2021 Board Meeting Minutes

*Commissioner Brabaek made a motion to approve the June 15, 2021 Board Agenda. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

#### **VII. Discussion**

- A. Presentation from Visit Grand Junction
- B. 2020 Draft Audit Presentation by Plante Moran

#### **VIII. Action Items**

##### **A. Employment Attorney Engagement Letter – Bechtel & Santo**

*Commissioner Marshall made a motion to approve proposed engagement agreement for Bechtel & Santo to provide representation on employment related matters to the Grand Junction Regional Airport Authority as requested by the Executive Director. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, recused himself; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

##### **B. Grant Agreement AIP 69 – Update Miscellaneous Study (Airport Development Plan)**

Commissioner Brabaek made a motion to Accept FAA AIP Grant No. 3-08-0027-069-2021 in the amount of \$1,039,904 for an Airport Development Plan and authorize the Executive Director to sign the Co-Sponsorship Agreements with the City of Grand Junction and Mesa County. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes;

Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.

**C. InterVISTAS Airport Development Plan – Scope of Services**

*Commissioner Brabaek made a motion to approve the InterVISTAS Scope of Services in the amount of \$1,029,914 for the Airport Development Plan to be funded under AIP 3-08-0027-069-2021, and authorize the Executive Director to sign the scope of services and associated change orders in accordance with the Authority's Procurement Policy. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

**D. Garver Work Order No. 14 for Runway 4/22 Rehabilitation Design**

*Commissioner Velarde made a motion to approve Garver Work Order No. 14 for \$393,113 to fund the design of Runway 4/22 rehabilitation and authorize the Executive Director to sign the work order and associated change orders in accordance with the Authority's Procurement Policy. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

**E. Resolution 2021-005 Adopting the Amended and Restated Bylaws of the Grand Junction Regional Airport Authority**

*Commissioner Brabaek made a motion to adopt Resolution 2021-005 to adopt the proposed amendments to the Grand Regional Airport Authority Bylaws to conform to current practice, ensure consistency with state law, and simplify and clarify language. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

**F. Grant Application – Airport Coronavirus Response Grant Program (ACRGP) Concession Relief**

*The Board did receive public comment from Jimmy Hoffa with Enterprise Holdings who expressed his thanks and support for the concession relief program and that even though the dollar amount is small, every bit will help in the recovery of the rental car industry.*

*Commissioner Marshall made a motion to Authorize the Executive Director to sign the grant application for \$53,547 to provide relief from rent and minimum annual guarantees to on-airport car rental and in-terminal airport concessions. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner Taggart, yes; Commissioner Marshall, yes; and Commissioner Velarde, yes. The motion carries.*

**IX. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Sarah Menge)
- C. Operations Report (Dylan Heberlein)
- D. Facilities Report (Ben Peck)
- E. Project Report (Colin Bible)

**X. Any other business which may come before the Board**

**XI. Adjournment**

The meeting adjourned at approximately 7:50pm.

*Audio recording of the complete meeting can be found at  
[https://qjairport.com/Board Meetings](https://qjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board